

MID DEVON DISTRICT COUNCIL – NOTIFICATION OF KEY DECISIONS

July 2016

The Forward Plan containing key Decisions is published 28 days prior to each Cabinet meeting

Title of report and summary of decision	Decision Taker	Date of Decision	Officer contact	Cabinet Member	Intention to consider report in private session and the reason(s)
Land for Affordable Housing To acquire land (in consultation with the Cabinet Member for Housing) for the provision of affordable housing (under the scheme of delegation) at Waddeton Park, Post Hill, Tiverton	Head of Housing and Property Services	Not before 29th Jul 2016	Nick Sanderson, Head of Housing and Property Services Tel: 01884 234960		Open
Public Health Enforcement Policy Report of the Head of HR and Development outlining a new policy to cover public health, Environmental Health and Licensing.	Community Well Being Policy Development Group Cabinet Council	8 Jul 2016 4 Aug 2016 31 Aug 2016	Jill May, Head of HR and Development Tel: 01884 234381	Cabinet for the Working Environment and Support Services (Councillor Margaret Squires) Cabinet Member for Community Well Being (Councillor Colin	Open

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				Slade)	
Tenancy Agreement (recommendations following section 102 consultation) To receive a report from the Head of Housing and Property Services seeking approval of the revised Tenancy Agreement following the section 102 consultation.	Decent and Affordable Homes Policy Development Group Cabinet	19 Jul 2016 4 Aug 2016	Nick Sanderson, Head of Housing and Property Services Tel: 01884 234960	Cabinet Member for Housing (Councillor Ray Stanley)	Open
High Hedges Policy Report of the Head of Housing and Property Services regarding a review of the policy.	Managing the Environment Policy Development Group Cabinet	12 Jul 2016 4 Aug 2016	Nick Sanderson, Head of Housing and Property Services Tel: 01884 234960	Cabinet Member for Housing (Councillor Ray Stanley)	Open
Fire Risk in Communal Areas Policy Report of the Head of Housing and Property	Decent and Affordable Homes Policy Development Group	19 Jul 2016	Nick Sanderson, Head of Housing and Property Services Tel: 01884 234960	Cabinet Member for Housing (Councillor Ray Stanley)	Open

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Services regarding a revised policy.	Cabinet	4 Aug 2016			
Revised Void Management Report To consider a revision to the Void Management Policy.	Decent and Affordable Homes Policy Development Group Cabinet	19 Jul 2016 4 Aug 2016	Nick Sanderson, Head of Housing and Property Services Tel: 01884 234960	Cabinet Member for Housing (Councillor Ray Stanley) Cabinet Member for Housing (Councillor Ray Stanley)	Open
Common Room Policy (new) To consider a report of the Head of Housing and Property Services outlining a new policy regarding the use of common rooms.	Decent and Affordable Homes Policy Development Group Cabinet Council	19 Jul 2016 4 Aug 2016 31 Aug 2016	Nick Sanderson, Head of Housing and Property Services Tel: 01884 234960	Cabinet Member for Housing (Councillor Ray Stanley)	Open
Tenancy Inspection Policy To consider a revised policy	Decent and Affordable Homes Policy Development Group Cabinet	19 Jul 2016 4 Aug 2016	Nick Sanderson, Head of Housing and Property Services Tel: 01884 234960	Cabinet Member for Housing (Councillor Ray Stanley)	Open

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Revision to the Allocations Policy To receive a report from the Head of Housing and Property Services presenting a slight revision to the Housing Allocations Policy	Decent and Affordable Homes Policy Development Group Cabinet	19 Jul 2016 4 Aug 2016	Nick Sanderson, Head of Housing and Property Services Tel: 01884 234960	Cabinet Member for Housing (Councillor Ray Stanley)	Open
Inward Investment Policy Report of the Head of Communities and Governance regarding this policy	Economy Policy Development Group Cabinet Council	21 Jul 2016 4 Aug 2016 31 Aug 2016	Amy Tregellas, Head of Communities and Governance and Monitoring Officer Tel: 01884 234246	Cabinet Member for Planning and Economic Regeneration (Councillor Richard Chesterton)	Open
Community Engagement Strategy 2016-17 Report updating Members on progress made with the Community Engagement Action Plan (2015-16) and to review the strategy and focus for 2016-17.	Community Well Being Policy Development Group Cabinet	2 Aug 2016 1 Sep 2016	Amy Tregellas, Head of Communities and Governance and Monitoring Officer Tel: 01884 234246	Cabinet Member for Community Well Being (Councillor Colin Slade)	Open

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Ageing Well Strategy Report of the Head of Communities and Governance regarding a new strategy.	Community Well Being Policy Development Group Cabinet Council	2 Aug 2016 1 Sep 2016 26 Oct 2016	Amy Tregellas, Head of Communities and Governance and Monitoring Officer Tel: 01884 234246	Cabinet Member for Community Well Being (Councillor Colin Slade)	Open
Community Engagement Action Plan To receive information regarding the action plan.	Community Well Being Policy Development Group Cabinet	2 Aug 2016 1 Sep 2016	Amy Tregellas, Head of Communities and Governance and Monitoring Officer Tel: 01884 234246	Cabinet Member for Community Well Being (Councillor Colin Slade)	Open
Town and Parish Charter To undertake a four yearly review the Town and Parish Charter	Community Well Being Policy Development Group Cabinet	2 Aug 2016 1 Sep 2016	Amy Tregellas, Head of Communities and Governance and Monitoring Officer Tel: 01884 234246	Cabinet Member for Community Well Being (Councillor Colin Slade)	Open
Options for the Town Hall, Tiverton	Cabinet Council	4 Aug 2016 31 Aug 2016	Nick Sanderson, Head of Housing and Property	Cabinet Member for Housing (Councillor Ray	Fully exempt <i>Information within the report could be</i>

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To consider a report of the Head of Housing and Property Services regarding options for the disposal of the Town Hall, Tiverton			Services Tel: 01884 234960	Stanley)	<i>commercially sensitive.</i>
Local Enforcement Plan A Plan setting out the approach and policies towards planning enforcement within the district	Cabinet Council	4 Aug 2016 31 Aug 2016	Jenny Clifford, Head of Planning and Regeneration Tel: 01884 234346	Cabinet Member for Planning and Economic Regeneration (Councillor Richard Chesterton)	Open
Gas Service Contract Report of the Head of Housing and Property Services regarding the awarding of the tender for maintenance, servicing and responsive repairs.	Cabinet	4 Aug 2016	Nick Sanderson, Head of Housing and Property Services Tel: 01884 234960	Cabinet Member for Housing (Councillor Ray Stanley)	Fully exempt
Strategic Land Issues To receive a report of the Head of Housing and Property Services advising on responses to the Town Centre Masterplanning to	Cabinet	1 Sep 2016	Nick Sanderson, Head of Housing and Property Services Tel: 01884 234960	Cabinet Member for Housing (Councillor Ray Stanley)	Fully exempt <i>Financial and business issues</i>

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include expressions of interest and the potential for acquiring a new site for depot redevelopment.					
Statement of Community Involvement Report of the Head of Planning and Regeneration seeking approval of a revised draft Statement of Community Involvement following public consultation.	Cabinet	1 Sep 2016	Jenny Clifford, Head of Planning and Regeneration Tel: 01884 234346	Cabinet Member for Planning and Economic Regeneration (Councillor Richard Chesterton)	Open
Waste Storage Supplementary Planning Document Report of the Head of Planning and Regeneration seeking approval of the new Supplementary Planning Document	Cabinet Council	1 Sep 2016 26 Oct 2016	Jenny Clifford, Head of Planning and Regeneration Tel: 01884 234346	Cabinet Member for Planning and Economic Regeneration (Councillor Richard Chesterton)	Open
Empty Homes Strategy To receive a report from the Head of Human Resources and	Decent and Affordable Homes Policy Development Group	13 Sep 2016	Jill May, Head of HR and Development Tel: 01884 234381	Cabinet Member for Housing (Councillor Ray Stanley)	Open

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Development on the Strategy regarding Empty Homes.	Cabinet	29 Sep 2016			
Private Sector Housing Renewal Policy To receive a report from the Head of Housing and Property Services reviewing the existing policy.	Decent and Affordable Homes Policy Development Group Cabinet	13 Sep 2016 29 Sep 2016	Jill May, Head of HR and Development Tel: 01884 234381	Cabinet Member for Housing (Councillor Ray Stanley)	Open
Service Standards Review To receive a report from the Head of Housing and Property Services reviewing standards within the Housing Service.	Decent and Affordable Homes Policy Development Group Cabinet	13 Sep 2016 29 Sep 2016	Nick Sanderson, Head of Housing and Property Services Tel: 01884 234960	Cabinet Member for Housing (Councillor Ray Stanley)	Open
Aids and Adaptations Policy (update) Report of the Head of Housing and Property Services regarding a revised policy.	Decent and Affordable Homes Policy Development Group Cabinet	13 Sep 2016 29 Sep 2016	Nick Sanderson, Head of Housing and Property Services Tel: 01884 234960	Cabinet Member for Housing (Councillor Ray Stanley)	Open

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Introductory Tenancy Policy (update) To receive a report from the Head of Housing and Property Services outlining some minor changes to the Introductory Tenancies Policy.	Decent and Affordable Homes Policy Development Group Cabinet	13 Sep 2016 29 Sep 2016	Nick Sanderson, Head of Housing and Property Services Tel: 01884 234960	Cabinet Member for Housing (Councillor Ray Stanley)	Open
Hoarding Policy (update) To receive a report from the Head of Housing and Property Services outlining some minor changes to the Hoarding policy.	Decent and Affordable Homes Policy Development Group Cabinet	13 Sep 2016 29 Sep 2016	Nick Sanderson, Head of Housing and Property Services Tel: 01884 234960	Cabinet Member for Housing (Councillor Ray Stanley)	Open
Recharge Policy (update) To receive a report from the Head of Housing and Property Services outlining some minor changes to the Recharge policy.	Decent and Affordable Homes Policy Development Group Cabinet	13 Sep 2016 29 Sep 2016	Nick Sanderson, Head of Housing and Property Services Tel: 01884 234960	Cabinet Member for Housing (Councillor Ray Stanley)	Open
Local Plan Review To receive a report of the Head of Planning and	Cabinet Council	15 Sep 2016 22 Sep 2016	Jenny Clifford, Head of Planning and Regeneration Tel: 01884 234346	Cabinet Member for Planning and Economic Regeneration	Open

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Regeneration regarding the Local Plan Review				(Councillor Richard Chesterton)	
Economic Development Strategy To consider a report of the Head of Communities and Governance revising this policy	Economy Policy Development Group Cabinet	15 Sep 2016 29 Sep 2016	Amy Tregellas, Head of Communities and Governance and Monitoring Officer Tel: 01884 234246	Cabinet Member for Planning and Economic Regeneration (Councillor Richard Chesterton)	Open
Grant Payments to External Organisations 2017-18 To consider grant funding for 2017/18	Community Well Being Policy Development Group Cabinet	27 Sep 2016 27 Oct 2016	Amy Tregellas, Head of Communities and Governance and Monitoring Officer Tel: 01884 234246	Cabinet Member for Community Well Being (Councillor Colin Slade)	Open
Regulation of Investigatory Powers To undertake an annual review of the Policy	Community Well Being Policy Development Group Cabinet	27 Sep 2016 27 Oct 2016	Jill May, Head of HR and Development Tel: 01884 234381	Cabinet Member for Community Well Being (Councillor Colin Slade)	Open

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Health and Safety Policy Report of the Head of HR and Development regarding a revised policy	Community Well Being Policy Development Group Cabinet	27 Sep 2016 24 Nov 2016	Jill May, Head of HR and Development Tel: 01884 234381	Cabinet for the Working Environment and Support Services (Councillor Margaret Squires)	Open
Masterplan - Area B Tiverton Eastern Urban Extension Report of the Head of Planning and Regeneration requesting the Cabinet to consider consultation drafts	Cabinet	29 Sep 2016	Jenny Clifford, Head of Planning and Regeneration Tel: 01884 234346	Cabinet Member for Planning and Economic Regeneration (Councillor Richard Chesterton)	Open
Communication Strategy Action Plan Report of the Head of Customer Services reviewing the Communication Strategy	Cabinet	29 Sep 2016	Liz Reeves, Head of Customer Services Tel: 01884 234371	Cabinet for the Working Environment and Support Services (Councillor Margaret Squires)	Open
Devolution - Mid Devon and the Heart of the South West Proposition	Cabinet Council	29 Sep 2016 26 Oct 2016	Stephen Walford, Chief Executive	Leader of the Council (Councillor Clive	

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Report of the Chief Executive setting out the possible devolution process for recommendation to Council				Eginton)	
Workforce Plan and Human Resources Strategy Report of the Head of HR and Development providing a review of the current strategy and reflecting the latest legislative and economic changes.	Cabinet	29 Sep 2016	Jill May, Head of HR and Development Tel: 01884 234381	Cabinet for the Working Environment and Support Services (Councillor Margaret Squires)	Open
Half Year Investment Performance & Review of Treasury Management Strategy 2016/17 Report of the Head of Finance informing the Cabinet of the treasury performance during the first six months of 2016/17 and agree the ongoing deposit strategy for the remainder of 2016/17	Cabinet	27 Oct 2016	Andrew Jarrett, Head of Finance Tel: 01884 234242	Cabinet Member for Finance (Councillor Peter Hare-Scott)	Open

Title of report and summary of decision	Decision Taker	Date of Decision	Officer contact	Cabinet Member	Intention to consider report in private session and the reason(s)
Medium Term Financial Plan - Capital Programme Report of the Head of Finance outlining the Medium Term Financial Plan with regard to the Capital Programme.	Cabinet	27 Oct 2016	Andrew Jarrett, Head of Finance Tel: 01884 234242	Cabinet Member for Finance (Councillor Peter Hare-Scott)	Open
Medium Term Financial Plan - HRA and Business Plan Report of the Head of Finance outlining the Medium Term Financial Plan with regard to the Housing Revenue Account and Business Plan.	Cabinet	27 Oct 2016	Andrew Jarrett, Head of Finance Tel: 01884 234242	Cabinet Member for Finance (Councillor Peter Hare-Scott)	Open
Medium Term Financial Plan - General Fund Report of the Head of Finance outlining the Medium Term Financial Plan with regard to the General Fund.	Cabinet	27 Oct 2016	Andrew Jarrett, Head of Finance Tel: 01884 234242	Cabinet Member for Finance (Councillor Peter Hare-Scott)	Open

Title of report and summary of decision	Decision Taker	Date of Decision	Officer contact	Cabinet Member	Intention to consider report in private session and the reason(s)
Supply and Demand Policy To receive a report from the Head of Housing and Property Services providing the annual review of the Supply and Demand Policy.	Decent and Affordable Homes Policy Development Group Cabinet	15 Nov 2016 24 Nov 2016	Nick Sanderson, Head of Housing and Property Services Tel: 01884 234960	Cabinet Member for Housing (Councillor Ray Stanley)	Open
Decant Policy (update) To receive a report from the Head of Housing and Property Services outlining some minor changes to the Decant Policy.	Decent and Affordable Homes Policy Development Group Cabinet	15 Nov 2016 24 Nov 2016	Nick Sanderson, Head of Housing and Property Services Tel: 01884 234960	Cabinet Member for Housing (Councillor Ray Stanley)	Open
Tax Base Calculation Report of the Head of Finance detailing the statutory calculations necessary to determine the Tax Base for the Council Tax	Cabinet Council	1 Dec 2016 14 Dec 2016	Andrew Jarrett, Head of Finance Tel: 01884 234242	Cabinet Member for Finance (Councillor Peter Hare-Scott)	Open
Council Tax Reduction Scheme Report of the Head of Finance setting out the	Cabinet Council	1 Dec 2016 14 Dec 2016	Andrew Jarrett, Head of Finance Tel: 01884 234242	Cabinet Member for Finance (Councillor Peter Hare-Scott)	Open

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Council Tax Reduction Scheme for 2017/18 for recommendation to Council					
Freedom of Information Policy Report of the Head of Customer Services regarding a review of the FOI Policy	Cabinet	1 Dec 2016	Liz Reeves, Head of Customer Services Tel: 01884 234371	Cabinet Member for Community Well Being (Councillor Colin Slade)	Open
ICT Strategy Report of the Head of Customer Services regarding a review of the ICT Strategy	Cabinet	1 Dec 2016	Liz Reeves, Head of Customer Services Tel: 01884 234371	Cabinet Member for Community Well Being (Councillor Colin Slade)	Open